

Plaque#: \_\_\_\_\_  
(To be completed by committee)



## Frederick County Landmarks Foundation Plaque Award Application

### Applicant's Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### Current owner of property (if different than Applicant)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

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# Frederick County Landmarks Foundation Plaque Award Application

Black (Regular, Over 100 years)

1. Location of Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Directions on how to locate property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Date present owner(s) purchased property: \_\_\_\_\_

3. Historic and/or Common Name of Property (if any): \_\_\_\_\_

#### 4. Condition

Excellent       Unaltered       Original site  
 Good       Altered       Moved, date: \_\_\_\_\_  
 Fair

#### 5. Occupancy Status:

Occupied       Unoccupied

#### 6. Restoration/ rehabilitation:

In progress       None  
 Completed, date \_\_\_\_\_, describe \_\_\_\_\_

\_\_\_\_\_

Planned, date \_\_\_\_\_, describe \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 7. Present use (check any that would apply):

Agriculture       Commercial       Educational       Industrial  
 Entertainment       Government       Park       Scientific  
 Military       Museum       Religious       Transportation  
 Private residence       Other, describe: \_\_\_\_\_

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8. Property Description

Description of Physical Property, include type of structure, style: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of original structure if different than current: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates and description of later additions or modifications: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Unusual exterior architectural features: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Description of site and other buildings on property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. References:

Present owner's deed: liber \_\_\_\_\_ folio \_\_\_\_\_ as recorded at the Clerk of Records, Frederick County Court House.

Property or structure appears in the following sources:

- Williams' History of Frederick County, Maryland
- Scharf's History of Western Maryland
- Early maps of Frederick County:
  - 1795 Griffith     1858 Bond     1808 Varle
  - 1873 Titus     Sanborn fire insurance maps
  - Other: \_\_\_\_\_
- Frederick County Survey. Number: \_\_\_\_\_
- Frederick City Survey. Number: \_\_\_\_\_

Documentation included with application:

- Newspaper article(s)     Survey     Deed(s)
  - List of known owners (Chain of the Title)     Taxation record(s)     Floor Plans
  - Photos     National Register Certificate
  - Other certification - list: \_\_\_\_\_
  - Other documentation: \_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### Statement of Historical Significance of the Property

(Include original owners and builder/ architect, if known; date of original construction, etc.)

Please include current photographs showing the structure from all exterior views. If you have any old photographs of the property, please include them as well.

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### Conditions of Plaque Awards

- 1) Plaques will be awarded to structures which in the sole discretionary judgment of FCLF meet the following criteria:
  - a) Black plaque
    - i) Original structure over 100 years old with either historical and/or architectural merit; this includes structures that have been maintained in their original form or have been returned to their original configuration.
    - ii) Any existing alterations and additions to the original structure must preserve the architectural integrity of the structure and appear as logical progressive add-ons to the original. Additions need not be of the identical period of the original but must have been made during the historical limits designated for a plaque.
  - b) Red plaque
    - i) Structure 50 to 100 years old that is an exceptional example of its style.
    - ii) The structure's original configuration should be unaltered.
- 2) Applicants will submit requests for plaque consideration on forms supplied by FCLF. All application materials become the property of FCLF.
- 3) The plaque is awarded to the property for display as long as the property continues to meet FCLF's criteria. If the property ceases to meet these criteria, then the plaque may be reclaimed by FCLF.
- 4) An application fee of \$35 is required with the application. Once the structure is approved for a plaque and the review process is near completion, a processing fee of \$165 is due. (This covers the material cost, handling and recording). If the building is not recommended for the plaque award, the \$35 fee will be returned.
- 5) Plaques should be displayed to the right of the main door of the building.
- 6) By signing the application, the applicant agrees to comply with these and all other reasonable rules established by FCLF regarding the award and display of FCLF plaques.

Please send the completely executed application form with photographs to:

The Plaque Committee  
Frederick County Landmarks Foundation  
1110 Rosemont Avenue,  
Frederick, MD 21701

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

(To be completed by committee)

Date application received by Committee: \_\_\_\_\_

Committee visit date and members: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Plaque number: \_\_\_\_\_

Not approved, Reason: \_\_\_\_\_

\_\_\_\_\_